



MLA STYLE SHEET for DOCUMENTATION¹

I. Documenting sources in the text (Gibaldi 213-232):

When quoting directly or indirectly, you need to indicate your source by means of **parenthetical documentation**.

References in the text must clearly point to specific sources in the "Bibliography/List of Works Cited".

Author's name in text (esp. used when using sources where no pagination is given, esp. electronic sources), for example:

Tannen has argued this point (178-85).

Author's name in reference:

This point has already been argued (Tannen 178-85).

With a volume number:

Only one scholar has seen this relation (Daiches 2: 776-77).

If there is more than one author with the same last name:

(A. Paterson 183-85)

If there are several authors:

(Rabkin, Greenberg, and Olander vii)

If there are more than three authors:

(Lauter et al. 2425-33)

If the work is listed by title, use title shortened or in full, in italics or in quotations marks (depends on title):

("Death" 3) or: (*Hunger* 5)

If there is more than one work by the same author, add title, shortened or in full, after the author's last name:

(Frye, *Anatomy* 237)

II. Bibliography/ List of Works Cited (Gibaldi 123-212)

Use a new page for this list, use "hanging indent" for longer entries. If there is more than one book or article by an author, begin subsequent entries with: ---.

1. CITING NONPERIODICAL PRINT PUBLICATIONS

Possible Components of a book entry:

1. Author's name (or editor, compiler, translator)
2. Title of a part of the book
3. Title of the book
4. Name of the editor, translator, or compiler
5. Edition used
6. Number(s) of the volume(s) used
7. Name of the series
8. Place of publication, name of the publisher, and date of publication
9. Page numbers
10. Medium of publication consulted (*Print*)
11. Supplementary bibliographic information and annotation

Some abbreviations:

- n.p. No place of publication given
- n.p. No publisher given
- n.d. No date of publication given
- n. pag. No pagination given

¹ The following is based on Joseph Gibaldi, *MLA Handbook for Writers of Research Papers*, 7th ed. (New York: The Modern Language Association, 2009).

A Book by a Single Author:

Young, Robert. *White Mythologies: Writing History and the West*. London: Routledge, 1990. Print.

An Anthology, Compilation or Essay Collection:

Thieme, John, ed. *The Arnold Anthology of Post-Colonial Literatures in English*. London: Arnold, 1996. Print.

A Book by Two or More Authors or Editors:

Eggins, Suzanne, and Diane Slade. *Analysing Casual Conversation*. London: Cassell, 1997. Print.

Rabkin, Eric S., Martin H. Greenberg, and Joseph D. Olander, eds. *No Place Else: Explorations in Utopian and Dystopian Fiction*. Carbondale: Southern Illinois UP, 1983. Print.

If there are more than three authors, you may name only the first and add: **et al.** (and others).

Gilman, Sander, et al. *Hysteria beyond Freud*. Berkeley: U of California P, 1993. Print.

A Work in an Anthology:

If you are citing an essay, a short story, a poem, or another work that appears within an anthology or some other book collection, you need to add the following information to the basic book entry:

Author, title and (if relevant) translator of the part of the book being cited:

Allende, Isabell. "Toad's Mouth." Trans. Margaret Sayers Peden. *A Hammock beneath the Mangoes: Stories from Latin America*. Ed. Thomas Colchie. New York: Plume, 1992. 83-88. Print.

An Article in a Reference Book:

"Noon." Def. 4b. *The Oxford English Dictionary*. 2nd ed. 1989. Print.

An Introduction, a Preface, a Foreword, or an Afterword:

Borges, Jorge Luis. Foreword. *Selected Poems, 1923-67*. By Borges. Ed. Norman Thomas Di Giovanni. New York: Delta-Dell, 1973. xv-xvi. Print.

Doctorow, E. L. Introduction. *Sister Carrie*. By Theodore Dreiser. New York: Bantam, 1982. v-xi. Print.

Elliott, Emroy. Afterword. *The Jungle*. By Upton Sinclair. New York: Signet, 1990. 342-50. Print.

An Anonymous Book:

American Heritage Guide to Contemporary Usage and Style. Boston: Houghton, 2005. Print.

A Scholarly Edition:

Twain, Mark. *Roughing It*. Ed. Harriet E. Smith and Edgar M. Branch. Berkeley: U of California P, 1993. Print.

A Translation:

Dostoevsky, Feodor. *Crime and Punishment*. Trans. Jessie Coulson. Ed. Goerge Gibian. New York: Norton, 1964. Print.

A Book Published in a Second or Subsequent Edition:

Baker, Nancy L., and Nancy Huling. *A Research Guide for Undergraduate Students: English and American Literature*. 6th ed. New York: MLA, 2006. Print.

A Multivolume Work:

Martin, Michael T., ed. *New Latin American Cinema*. 2 vols. Detroit: Wayne State UP, 1997. Print.

A Book in a Series:

Neruda, Pablo. *Canto General*. Trans. Jack Schmitt. Berkeley: U of California P, 1991. Print. Latin Amer. Lit. and Culture 7.

A Republished Book:

Atwood, Margaret. *Surfacing*. 1972. New York: Doubleday, 1998. Print.

A Publisher's Imprint:

Morrison, Toni. *Sula*. 1973. New York: Vintage-Random, 2004. Print.

A Book with Multiple Publishers (not just two or more offices of the same publisher):

Wells, H. G. *The Time Machine*. 1895. London: Dent; Rutland: Tuttle, 1992. Print.

The Published Proceedings of a Conference:

Brady, Brigid, and Patricia Verrone, eds. *Proceedings of the Northeast Region Annual Meeting, Conference on Christianity and Literature: Christ Plays in Ten-Thousand Places: The Christ-Figure in Text and Interpretation*. 22 Oct. 2005, Caldwell Coll. N.p.: Northeast Regional Conf. On Christianity and Lit., n.d. Print.

A Book Published before 1900 (you may omit the name of the publisher):

Dewey, John. *The School and Society*. Chicago, 1899. Print.

An Unpublished Dissertation:

Kelly, Mary. "Factors Predicting Hospital Readmission of Normal Newborns." Diss. U of Michigan, 2001. Print.

A Published Dissertation:

Dietze, Rudolf F. *Ralph Ellison: The Genesis of an Artist*. Diss. U Erlangen-Nürnberg, 1982. Nürnberg: Carl, 1982. Print. Erlanger Beiträge zur Sprach- und Kulturwissenschaft 70.

2. CITING PERIODICAL PRINT PUBLICATIONS

Possible Components of an entry for an article in a print periodical:

1. Author's name
2. Title of the article (in quotation marks)
3. Name of the periodical (italicized)
4. Series number or name (if relevant)
5. Volume number (for a scholarly journal)
6. Issue number (if available, for a scholarly journal)
7. Date of publication
8. Inclusive page numbers
9. Medium of publication consulted (*Print*)
10. Supplementary information

An Article in a Scholarly Journal:

White, Sabina, and Andrew Winzelberg. "Laughter and Stress." *Humor* 5 (1992): 343-55. Print.
Barthelme, Frederick. "Architecture." *Kansas Quarterly* 13.3-4 (1981): 77-80. Print.

An Article in a Scholarly Journal That Uses Only Issue Numbers:

Kafka, Ben. "The Demon of Writing: Paperwork, Public Safety, and the Reign of Terror." *Representations* 98 (2007): 1-24. Print.

An Article in a Newspaper:

Jeromack, Paul. "This Once, a David of the Art World Does Goliath a Favor." *New York Times* 13 July 2002, late ed.: B7+. Print.
McKay, Peter A. "Stocks Fell the Dollar's Weight." *Wall Street Journal* 4 Dec. 2006: C1+. Print.
Perrier, Jean-Louis. "La vie artistique de Budapest perturbée par la loi du marché." *Le monde* 26 Feb. 1997: 28. Print.

An Article in a Magazine:

McEvoy, Dermot. "Little Books, Big Success." *Publishers Weekly* 30 Oct. 2006: 26-28. Print.
Kates, Robert W. "Population and Consumption: What We Know, What We Need to Know." *Environment* Apr. 2000: 10-19. Print.
Laskin, Sheldon H. "Jena: A Missed Opportunity for Healing." *Tikkun* Nov.-Dec. 2007: 29+. Print.

A Review:

Bordewich, Fergus M. Rev. of *Once They Moved like the Wind: Cochise, Geronimo, and the Apache Wars*, by David Roberts, and *Brave Are My People: Indian Heroes Not Forgotten*, by Frank Waters. *Smithonian* Mar. 1994: 125-31. Print.

An Anonymous Article:

"It Barks! It Kicks! It Scores!" *Newsweek* 30 July 2001: 12. Print.

An Editorial:

Gergen, David. "A Question of Values." Editorial. *US News and World Report* 11 Feb. 2002: 72. Print.

A Special Issue:

Perret, Delphine, and Marie-Denise Shelton, eds. *Maryse Condé*. Spec. issue of *Callaloo* 18.3 (1995): 535-711. Print. [an entire special issue]

Makward, Christine. "Reading Maryse Condé's Theater." *Maryse Condé*. Ed. Delphine Perret and Marie-Denise Shelton. Spec. issue of *Callaloo* 18.3 (1995): 681-89. Print. [one article from a special issue]

3. CITING WEB PUBLICATIONS

Possible Components of a Nonperiodical Publication Cited only on the Web:

1. Name of the author, compiler, director, editor, narrator, performer, or translator of the work
 2. Title of the work (italicized if the work is independent; in roman type and quotation marks if the work is part of a larger work)
 3. Title of the overall Web site (italicized), if distinct from item 2
 4. Version or edition used
 5. Publisher or sponsor of the site; if not available, use *N.p.*
 6. Date of publication (day, month, and year, as available); if nothing is available, use *n.d.*
 7. Medium of publication (*Web*)
 8. Date of access (day, month, and year)
- If you cannot find some of this information, cite what is available.
If you need to include a URL, add it at the very end and delete the hyperlink.

- Antin, David. Interview by Charles Bernstein. *Dalkey Archive Press*. Dalkey Archive P, n.d. Web. 21 Aug. 2007.
- Committee on Scholarly Editions. "Guidelines for Editors of Scholarly Editions." *Modern Language Association*. MLA, 25 Sept. 2007. Web. 15 May 2008.
- "de Kooning, Willem." *Encyclopaedia Britannica Online*. Encyclopaedia Britannica, 2008. Web. 15 May 2008.
- Eaves, Morris, Robert Essick, and Joseph Viscomi, eds. *The William Blake Archive*. Lib. Of Cong., 8 May 2008. Web. 15 May 2008. <<http://www.blakearchive.org/blake/>>.
- Liu, Alan, ed. Home page. *Voice of the Shuttle*. Dept. of English, U of California, Santa Barbara, n.d. Web. 15 May 2008.
- "Maplewood, New Jersey." Map. *Google Maps*. Google, 15 May 2008. Web. 15 May 2008.
- Quade, Alex. "Elite Team Rescues Troops behind Enemy Lines." *CNN.com*. Cable News Network, 19 Mar. 2007. Web. 15 May 2008.
- "The Scientist Speak." Editorial. *New York Times*. New York Times, 20 Nov. 2007. Web. 15 May 2008.
- Yager, Susan, narr. "The Former Age." By Geoffrey Chaucer. *Chaucer Metapage*. Ed. Mark E. Allen et al. U of North Carolina, 13. Feb. 2007. Web. 30 Nov. 2007.

A Work on the Web Cited with Print Publication Data:

- Cascardi, Anthony J. *Ideologies of History in the Spanish Golden Age*. University Park: Pennsylvania State UP, 1997. *Penn State Romance Studies*. Web. 12 Mar. 2007.
- Whitman, Walt. *Leaves of Grass*. Brooklyn, 1855. *The Walt Whitman Archive*. Web. 12 Mar. 2007.

A Scholarly Journal:

- Ouellette, Marc. "Theories, Memories, Bodies, and Artists." Editorial. *Reconstruction* 7.4 (2007): n.pag. Web. 5 June 2008.

A Periodical Publication in an Online Database:

- Chan, Evans. "Postmodernism and Hong Kong Cinema." *Postmodern Culture* 10.3 (2000): n.pag. *Project Muse*. Web. 5 June 2008.

4. CITING ADDITIONAL COMMON SOURCES

A Television or Radio Broadcast:

- Nader, Ralph. Interview with Ray Suarez. *Talk of the Nation*. Natl. Public Radio. WBUR, Boston, 16 Apr. 1998. Radio.
- Welles, Orson, dir. "The War of the Worlds." By H. G. Wells. Adapt. Howard Koch. *Mercury Theatre on the Air*. CBS Radio. WCBS, New York, 30 Oct. 1938. Radio.
- "Frederick Douglass." *Civil War Journal*. Narr. Danny Glover. Dir. Craig Haffner. Arts and Entertainment Network. 6 Apr. 1993. Television.

“The Phantom of Corleone.” Narr. Steve Kroft. *Sixty Minutes*. CBS. WCBS, New York, 10 Dec. 2006. Television.

A Sound Recording:

Holiday, Billie. *The Essence of Billie Holiday*. Columbia, 1991. CD.

A Film or Video Recording:

It's a Wonderful Life. Dir. Frank Capra. Perf. James Stewart, Donna Reed, Lionel Barrymore, and Thomas Mitchell. RKO, 1946. Film.

It's a Wonderful Life. Dir. Frank Capra. Perf. James Stewart, Donna Reed, Lionel Barrymore, and Thomas Mitchell. Republic, 2001. DVD.

A Publication on CD-ROM or DVD-ROM:

“The Chemistry of Air Pollution.” *Magill's Survey of Science*. 1998 ed. Pasadena: Salem, 1998. CD-ROM.

A note on internet sources:

You should only use quotable internet sites, i.e. scholarly sources of reliable content. You can often recognise such sites by their register and its scholarly form. Quotable internet sites often document their sources (e.g. research literature used for the articles on a site) and are themselves easy to document (e.g. provide information on article's author, title, last update etc.).

Only use internet editions of primary texts (so-called e-texts) if you can neither find the respective paper editions in the SULB/in your departmental library nor can order them through the SULB's document delivery service (“Fernleihe”).

Only use those e-texts that are based on a scholarly edition (e.g. e-texts made available by the *Projekt Gutenberg* or by universities such as the University of Virginia [<http://etext.lib.virginia.edu/ebooks/>] and the University of Adelaide [<http://etext.library.adelaide.edu.au/>]). You MUST NOT quote poems you find on personal (fan) websites.

MOST IMPORTANT: BE CONSISTENT!

A Word on Plagiarism (from Latin *plagiarius* (“kidnapper”)):

Using other people's ideas without naming the source is a serious offence; this also applies to Internet sources!