Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**PRANANATH COLLEGE(AUTONOMOUS) , KHORDHA , ODISHA**
Name of the head of the Institution	**Dr.Ch.Pratap Kumar Das**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06755220264**
Mobile no.	**9937376652**
Registered Email	**prananath_college@rediffmail.com**
Alternate Email	**prananathautonomouscollege@gmail.com**
Address	**At-Mukunda Prasad , PO-P.N.College , Dist-Khordha , Odisha , Pin-752057**
City/Town	**Khordha**
State/UT	**Orissa**
Pincode	**752057**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**20-Feb-2006**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Pradip Kumar Samantaray**
Phone no/Alternate Phone no.	**06755220264**
Mobile no.	**9861153347**
Registered Email	**prananath_college@rediffmail.com**
Alternate Email	**prananathautonomouscollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://www.pnautonomouscollege.in**

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**https://pnautonomouscollege.in/images/academic-calendar/academic-calendar-2016-17.pdf**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**85.25**	**2006**	**02-Feb-2006**	**01-Feb-2011**
2	**A**	**3.07**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC	**07-Jul-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Self-Defense for Girl Students	22-Aug-2016 17	330
Yoga Training Camp	13-Apr-2016 02	115
Inter College Volley-Ball Tournament	18-Nov-2016 02	20
Swatch Bharat	06-Jun-2016 02	116
New Education Policy	10-Jan-2017 01	156
Health Awareness(GYM)	10-Dec-2016 02	65
State Level YRC Camp(Women)	28-Mar-2017 03	21
Baliyatra(Social Service Camp)	16-Nov-2016 06	33
Fist-Aid Training(YRC)	29-Mar-2017 03	103
Self-Defense for Girl Students.	11-Jan-2017 17	330
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE	UGC	2011 1825	2875000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities	**No**

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

80 seated Computer Lab made with LAN connectivity CCTV facility installed 23 nos. of Wash rooms added furnished 14 nos. of Diploma and certificate courses introduced through Odisha state Open University UGC funded womens Hostel furnished and dedicated for girl students

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
New boys hostel to be constructed.	Under process.
E-Library browsing through Inflibnet access to be enhanced.	Infilibnet Access students enhanced for e-Library browsing.
Creative Aspect to be promoted for students & Alumni through PNC-Glory platform.	PNC-Glory platform established and monthly creative performance has been conducted.
Academic Audit to be conducted.	Academic Audit made.
80 seated computer lab to be set up for students.	80 seated Computer Lab. with all infrastructures such as LAN connectivity to all users CCTV surveillance setup completed.
Washroom to be added to a number of ten	Ten nos. of washrooms added and existing low graded washrooms enhanced.
Awareness campaign for campus clearing, Antiragging campaign etc. inside the campus to be motivated through Quality volunteers	Quality volunteer for the session Constituted with selected Students and duties assigned to them is supervised by the teacher-in-charge.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	23-Jun-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**

Date of Visit	01-Dec-2016

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**13-Mar-2017**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Our Software is built on the understanding of the requirements consequently the goals which aims to serve in different modules . Similarly, MIS built after a detailed Analysis, incorporating the timely needs of our institutions accompanying features that will help the organization's administration to get a global insight. Thus giving a new perspective that could accelerate the growth of institution student success. Our MIS provides the necessary information required to manage a the college effectively. It provides provision for recording and collecting information and also manages the institution's strategic goals and direction. The software also manages student and staff academic activities, finance other important administrative information. Student admission is largely tracked through the SAMS data such as personal data, exam records, and even hostel details. For daytoday progress of staff and faculties, registration (social media/website) which help the institution further optimize online social campaigns. These insights can be eventually used to analyze and monitor the improvements in the situations over the time. This is a comprehensive approach as compared to the legacy database where the stored data was incapable of providing realtime crucial insights and consequently aiding the institution in better and timely decisionmaking. In our colleges Bio metric attendance has been implemented for online attendance management system . Our website provides a login where faculties can view performance track their performance which has helped them in increasing their efficient . This MIS system is userfriendly and readily**

accessible, which has also aided them in improving productivity by deploying workflowbased systems. In our education institution, the progress of its stakeholders is equally imperative. Stakeholders could get a detailed analysis of student results, progression, their weak areas which promote mentoring datadriven insights to improve student academic outcomes. Administration further compares using MIS, yearonyear basis of student performances, and change the delivery style and map the consequent outcomes. Learning Management system, in education also aided to reduce workload streamlining the classroom activities as well as digitizing student assignments assessments. So , smart classrooms are in the college to deliver the system . A detailed approach towards student learning outcomes mapping is also have been implemented to increase student success significantly. An MIS integrated into ERP which helps track faculty data such as attendance, and performance. But, more importantly, an MIS has been reduced the workload on examination and accounts .

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	Nill	HISTORY	31/05/2017
BA	Nill	ECONOMICS	31/05/2017
BA	Nill	EDUCATION	31/05/2017
BA	Nill	PSYCHOLOGY	31/05/2017
BA	Nill	POLITICAL SCIENCE	31/05/2017
BA	Nill	ODIA	31/05/2017
BA	Nill	ENGLISH	31/05/2017
BA	Nill	PHILOSOPHY	31/05/2017
BA	Nill	SANSKRIT	31/05/2017
BCom	Nill	ACCOUNTING	31/05/2017
[View File](#)			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BBA	Management	01/06/2016	BBA	01/06/2016
BSc	Computer Science	01/06/2016	CS(55)	01/06/2016
MSc	Computer Science	01/06/2016	CS	01/06/2016
MIRPM	Personal Management & Industrial Relation	01/06/2016	PR	01/06/2016
BCom	BANKING & INSURANCE	Nill	Nill	Nill
BA	EDUCATION	Nill	Nill	Nill
BA	ECONOMICS FOR ENTREPRENUERSHIP	Nill	Nill	Nill
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Herbarium, Technology	08/08/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ECONOMICS,ENGLISH,HISTORY,EDUCATION, POLITICALSCIENCE,SANSKRIT,PSYCHOLOGY,PHILOSOPHY,ODIA,	21/06/2016
BCom	commerce	21/06/2016
BSc	BOTANY, CHEMISTRY, COMPUTER SCIENCE, ELECTRONICS, GEOGRAPHY, GEOLOGY, MATHEMATICS, PHYSICS, ZOOLOGY	21/06/2016
BBA	BBA	21/06/2016
MA	PMIR	21/06/2016

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
LED Bulb Preparation(PHYSICS)	20/09/2016	18
White Phenyl, Hand Wash	14/09/2016	14

Floor Cleaner Preparation(CHEMISTRY)		
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	GEOLOGY	22
BSc	GEOGRAPHY	15
BA	EDUCATION	24
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback is utilised systematically in the management of teaching activities, decision making and the development of teaching. The most essential parts of the feedback process include communication about the results and the subsequent measures as well as the monitoring and evaluation of their impacts. The IQAC processes the results of student feedback annually. Interactive forums in the feedback culture • Student-teacher interaction as part of teaching situation • Developing seminars and practices related to teaching in the faculties at degree programmes • UG and PG programme steering group discussions on the status of the programme • UG programme forums • Visits by the Visitors to the faculties • Discussions in the Academic Affairs and the steering group for UG and PG education Any bachelor, master programme assesses its operations on an annual basis and forms an overview of its practices. Functionality of programme's feedback processes is part of assessment. For this assessment, Prananath college organizes faculty-specific feedback sessions where results of student feedback surveys as well as department (programme) level student feedback surveys , which are presented and discussed. As a result the IQAC group lists the measures and resources required in the following year to implement and develop the programme. Each curriculum is valid as per the Utkal university and drafted in accordance with the college's general instructions and timetable. The preparatory work takes place during the academic year that precedes the curriculum period. Degree programmes are prepared not only a three-year curriculum, but also a teaching programme for each academic year, with detailed information on the practical provision of teaching in the programme. In preparing their curricula, seminars and outreach programmes. There is a mechanism of students feedback on all issues. The main focus is on curricular aspects. A member of the faculty of each department is placed in charge of students feedback. Feedback thus generated is discussed in the department meetings and measures suggested to the Board of Studies for necessary revision. Student representation in Boards of Studies ensures implementation of revision. The institution encourages Alumni, Parents, Employers / Industry Experts to

give their feedback on the curricula, placement and institutional development. The alumni who have a registered body meet regularly and suggest ways of revision of syllabi and the introduction of need based subjects in the college and other institutional development aspect. Experts from the industry and employers are members of Boards of Studies, IQAC. Feedback from teachers are taken regularly to know overall ambiance provided by the college, their service matters, Academic matters and others if any which are redressed by the principal with the help of a committee.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MIRPM	PMIR	26	205	25
BBA	Management	40	245	37
MSc	Comp. Sc.	24	231	22
BSc	Comp. Sc.	64	580	63
BCom	Com	458	1762	458
BSc	Bot,Chem,Geog,Comp Sc,Math,Phy,Geol,Zool,Elec	457	4638	457
BA	Eco,Edu,Eng,Hist,Oriya,Phil,PolSc,Psy,San	475	2276	475
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1494	50	128	4	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
128	35	4	5	4	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

An independent system for student support and mentoring is instituted at the departmental level. The Administrative Bursar-II oversees student welfare activities with the help of the support staff. • The heads of the department assign the responsibility to individual teachers. • He/She is supposed to be in touch with the students 24 X 7. • Cell numbers and mail ID of such a teachers are given to the students. • Extra curricular activities like sports, cultural events etc. are mentored by Prof.-in-charge of respective activities. Academic mentoring is a continuous process and is built in to the assignments of the teachers. • Guidance and career counseling is done at the department level. • External experts are invited for counselling. • The boarders are involved in academic workshops in the hostels. • Extra classes and doubt clearing sessions are arranged for slow learners. • Remedial classes are taken to address gaps in the learning curve. • Academic mentoring is done online in some cases.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4122	128	1:32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
135	128	7	0	48

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr.Sushil K.Pattanaik	Lecturer	Prachin Kala Kendra, Chandigarh
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BCom	Nill	6TH SEM	10/03/2016	15/05/2016
BBA	Nill	6TH SEM	Nill	12/05/2016
BA	Nill	6TH SEM	Nill	15/05/2016
BSc	Nill	6TH SEM	Nill	15/05/2016
Bachelor of Computer Science	Nill	6TH SEM	Nill	15/05/2016
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
6	1239	0.005

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.pnautonomouscollege.in/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BCom	ACCOUNTING	223	217	97
UG	BCom	FINANCE	74	70	95
UG	BCom	MANAGEMENT	74	72	97
UG	BCom	MARKETING	61	50	82
UG	BSc	PHYSICS	49	47	96
UG	BSc	CHEMISTRY	56	50	89
UG	BSc	COMPUTER SCIENCE	29	29	100
UG	BSc	MATHEMATICS	33	31	94
UG	BSc	ELECTRONICS	31	30	97
UG	BSc	BOTANY	47	45	96

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.pnautonomouscollege.in/naac/Student-Satisfaction-Survey

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	NIL	NIL	Nill	Nill
International	NIL	NIL	Nill	0

No file uploaded.

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
PREPARATION OF PHENYL,FLOOR CLEANER.	CHEMISTRY	Nill
DESIGN OF LED BULB	PHYSICS	Nill

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
CHEMISTRY DEPT.	PHENYLE,, FLOOR CLEANER	DEPARTMENT	STARTUP	PRODUCTION AND DISTRIBUTION FOR SELLING	14/09/2016
CHEMISTRY DEPT.	SANITARY CHEMICALS	DEPARTM,ENT	START UP	PRODUCTION	14/09/2016

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
NIL	0

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Botany	1	Nill
Nill	Economics	1	Nill
Nill	Compuetr Science	4	Nill
Nill	Philosophy	3	Nill
National	commerce	4	6.42

National	political science	5	Nill

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Published	0	Nill
NIL	Filed	0	Nill

No file uploaded.

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2016	0	NIL	0

No file uploaded.

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2016	0	0	NIL

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	12	15	4
Presented papers	1	8	17	14
Resource persons	Nill	3	9	8

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0

No file uploaded.

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0

No file uploaded.

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
YRC District Committee meeting of Khordha District on dt. 31.08.2016	YRC Unit of P.N. College, Khordha	105	50
District level YRC Study cum training camp 24.11.2018	YRC Unit of Haladia College, Haladia/IRCS Odisha State Branch,BBSR	2	12
FA/FMR Training Programme 08/08/2016	IRCS Odisha State Branch	2	15
Dist level training of Internal committee	Dist social Welfare office Khordha Dist. Collector Khordha	1	Nill
State level conference of chairman and conv. Secy	IRCS /OSB	2	Nill
Social service camp for Biliyatra Cuttack	YRC Unit of P.N. College (Auto),Khordha 16.11.2016 to 21.11.2016 YRC OSB	2	31
World Red Cross Day 8th May	YRC Unit of P.N. College, Khordha YRC/OSB Meeting	1	70
First Aid Training Camp for 3days 29.03.2017- to 31.03-2017	YRC Unit of P.N. College, Khordha YRC/OSB	3	100
State level YRC Camp for women volunteers	IRCS/OSB from dt. 28th to 30th march 2017 YRC	1	10
Abhiyan 2017- 10TH March	YRC Unit of P.N. College, Khordha Cycle Rally in Collaboration in	1	5

the YRC/OSB			
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
research on culture,Art	Culutral research	Prachin Kal Kendra , Chandigarh	0
extending moral,physical,social and technical education	Youth Redcross Councellor	Odisha Rajiv Gandhi Students Forum	0
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
World Red Cross Day 8th May	YRC Unit of P.N. College, Khordha	YRC/OSB Meeting workshop	1	70
Abhiyan 2017-10TH March	YRC Unit of P.N. College, Khordha	Cycle Rally in Collaboration in the YRC/OSB	1	15
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Quiz competion	student of commerce	Prizes	1
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training	Certificate course of CMA	ICMA,bhubneswar	Nill	Nill	75
Training and empowerment	Pre-job trainings	Lenevo	Nill	Nill	50
Training	Pre-job	ICICI	Nill	Nill	40

and placement	trianing				
Training and placement Pre-job trining	Career choiceUSBM	USBM, Bhuaneswar	Nill	Nill	110

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ICMA, Bhuaneswar	Nill	student awareness and preparing of CPT	412
ICS, Bhubaneswar	Nill	student awareness and preparing of CPT	317
Adhikar	Nill	Awareness on Micro Finance	110
Srusti Academy	Nill	Career councelling	106
USBM, Bhubaneswar	Nill	student awareness and preparing of CPT	107
ICTACT	Nill	Employabioity skill trianing	89

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8907000	Nill

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Campus Area	Existing
Laboratories	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation

software	or patially)		
SMART LIBRARY	Partially	Nill	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	45	128712	0	0	45	128712
Text Books	40235	Nill	838	Nill	41073	Nill
Reference Books	2148	Nill	68	Nill	2216	Nill
e-Journals	1	5725	Nill	Nill	1	5725

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	0	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	174	48	1	8	64	21	17	20	16
Added	0	0	0	0	0	0	0	0	0
Total	174	48	1	8	64	21	17	20	16

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
RESEARCH PROJECT PREPARATION	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

| 17300313 | 17295532 | Nill | Nill |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

4.2. Procedures and policies for maintaining and utilizing physical, academic and support facilities . The policy are resolved in the Governing Body of the college , where one annual plan of action is taken for discussion and it is resolved . Accordingly the entire infrastructures are carried on . They also fix the budget for the year for all short of works to be undertaken . Computer laboratory: Annual maintenance contract is given to vendor through proper tendering method for the maintenance and upkeep of all the computers in college. Every year computers are updated and make fir for updated softwares . Microsoft licensed software has been installed with MS office and other softwares Geography laboratory: The geography department has one cartography labs and one GIS lab where the Geography practicals are held. The labs are maintained by the lab staff. The GIS lab is equipped with computers, a scanner and a printer, as the students work on various GIS software like, Geo-media, Q-GIS which are updated along with the antivirus on all computers. Topographical sheets, aerial photographs, weather maps are bought by the department from time to time as per the needs of the students. The lab fund of the department is utilized for the purchase of all equipment and stationery as per requirement. The Geography lab also has a separate Wi-Fi internet connection which is used for teaching and practical work. Psychology laboratory: The department teachers and the laboratory staff maintain the psychology department laboratories. Psychology laboratory maintains many psychological tests and equipment along with textbooks that can be issued by students and teachers of the department. Procurement of any new psychological test in the lab is done through request and approval of the TIC and lab in-charge teacher. The approval is based on the academic/research need and available lab fund. The lab staff maintains the record for the same students can issue material from the department by depositing their student ID, whereas teachers can sign in the department laboratory register before issuing any equipment, book, test, or other material. The laboratory staff also regularly checks for the working of electrical equipment like computers, laptops, projectors, printers, lights, fans, etc. Any dysfunction is reported immediately to the concerned department of correction and/or replacement. Education Labs: The department teachers and the laboratory staff maintain the Education department laboratories. Education laboratory maintains many educative tests and equipment along with textbooks that can be issued by students and teachers of the department. Procurement of any new test in the lab is done through request and approval of the BoS and lab in-charge teacher. The approval is based on the academic/research need and available lab fund. The lab staff maintains the record for the same students can issue material from the department laboratory and register before issuing any equipment, book, test, or other material. The laboratory staff also regularly checks for the working of electrical equipment like computers, laptops, projectors, printers, lights, fans, etc. Any dysfunction is reported immediately to the concerned

https://www.pnautonomouscollege.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	HELP TO POOR STUDENTS	205	60000

Financial Support from Other Sources			
a) National	prerana	1675	Nill
b)International	Nill	Nill	Nill
[View File](#)			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Spoken english (Language Lab)	26/05/2014	750	Own
remedial coaching	Nill	3410	OWN
Yoga GYM	19/07/2016	234	OWN
CERTIFICATE,DIPLOMA	02/07/2016	41	OSOU
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	career Counseling	125	356	256	225
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI PRU	216	15	Nill	Nill	Nill
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

| 2017 | 280 | PN college | Nill | Odisha universities | PG and CMA,CS,CA |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	10
GATE	2
Any Other	174

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
3 Table Tennis (Men)	EAST ZONE INIER UNIVEWRSITY	1
3 Basket Ball (Men)	EAST ZONE INIER UNIVEWRSITY	1
3 Volley Ball (Women)	EAST ZONE INIER UNIVEWRSITY	1

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	07	National	7	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students have active representation on academic and administrative bodies and committees of the Institute. Particularly in Board of studies, Academic Council, CLASS COMMITTEES All programmes have class committees for each course that comprise of student members representing meritorious as well as weak students, along with faculty members nominated by the Head of the Department, other than the course teacher. The Class Committees provide feedback on all aspects of the programme and respective course. Class Committee Meetings are held regularly, at least twice in each semester. Cultural and Sports Committees Students have strong representations in all cultural and sports and games committees and help in organization and management of events. Hostel Administration Students provide strong support in the administration and management of hostel affairs. Each hostel has a Mess Committee, Cultural Committee, Sports Committee and Cleanliness Committee. Students manage the entire functioning of the cooperative mess and organize extra-curricular events and competitions throughout the year. Organization of Special Events Students organize, and celebrate the National Teachers Day, on Sept. 5, every year by honoring retired teachers and presenting cultural programme, the Drama Festivals, cultural and sports competitions, Founder's Day celebrations and other National celebrations that include, Independence Day, Republic Day, and

various NSS and social service activities. They also organize annual Cultural Fest that involves a variety of innovative competitions, guest lectures and games. The above activities enhance their communication skills, management skills, leadership skills, team-work, time-management, resource management skills and builds confidence in each student

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our alumni association is the registered association of graduates or, more broadly, of former students (alumni), which often organize social events, publish newsletters or magazines, and raise funds for the organization. Many provide a variety of benefits and services that help alumni maintain connections to their educational institution and fellow graduates. Most associations do not require its members to be an alumnus of a university to enjoy membership and privileges. Additionally, such groups often support new alumni, and provide a forum to form new friendships and business relationships with people of similar background. Vision of Alumni: To engage the community to support and advance towards excellence. Mission of Alumni The Alumni Association fosters a lifelong spirit of belonging and pride by connecting alumni, students, and friends to the Prananath Autonomous college and each other. The Alumni Association advocates for the college and its alumni with a credible, independent and collaborative spirit. Aims and Objectives • To promote and foster mutually beneficial interaction between the Alumni and the present students of the College and between the Alumni themselves. • To encourage the formation of groups as a means to increase participation of Alumni. • To enable the alumni to participate in activities that would contribute to the general development of the college. • To arrange and collect funds for the development of the college. • To encourage the Alumni to take an active and abiding interest in the work and progress of the Institute so as to contribute towards enhancement of the social utility of their Alma Mater. • To organize and establish scholarship funds to help the needy and deserving students. • To Institute prizes and awards for outstanding work, or other professional activity also to suitably recognize outstanding social and community service by the Alumni and the students. • To undertake to organize activities of a civic or charitable nature as also to increase public awareness of the role of value addition in the economic and social development of the nation. • To invest and deal with the funds and moneys of the Association. • To arrange get together of the alumni and social/cultural functions of the alumni • To raise various endowment funds and award stipends out of it to the deserving students on need-cum-merit basis establish a link with the alumni and enroll them as members. Core Values Alumni Association is committed to excellence in all its activities and is dedicated to the following core values: Loyalty -honoring our history, traditions and achievements, Integrity - Transparency and ethical behavior in all of our interactions, Diversity - Recognizing and valuing differences and seeking alternative perspectives and inclusiveness in all that we do, Innovation - Striving to be an industry leader in alumni relations through a creative and transformational business mode, Continuous Improvement - Pursuit of excellence through agility and responsiveness to stakeholders and the environment.

5.4.2 – No. of registered Alumni:

1

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

> **Meetings are organised by regtularly for the development of the college**

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.2 The institution practices decentralization and participative management: The Institutions follows the Professional Management approach in managing the Institutions. The Professional Management aims at implementing the concept of innovativeness in managing the academic and administrative matters. The Institutions always believe in the practices of decentralisation and participative management. Practice of Decentralisation is having own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels -Management, College Development Committee, Governing Body , Principal, Vice-Principal, IQAC Committee, UGC Committee, Other Committees, Academic Staff , students of the departments , Administrative and Non teaching Staff, NCC, NSS, YRC , Rovers Rangers, Quality Volunteers, Sabuja Bahini, Eco Club Member, Alumni and all other stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions. 1. Management: The college promotes culture of decentralisation and participative management involving all types of stakeholders in the process of decision making. The management always believes in decentralisation and participative management. The management endeavours best substantial independence to the Institutions in all area of decision making process. 2. Administration: Administration is the backbone of the college . The college firmly believes to provide quality education towards the development of society. The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiative that are associated with the vision and mission of the college. The administration ensures the smooth functioning in the all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance. 3. Faculty Members Faculties maintains the healthy relationship with students, faculties, and community. The faculties execute the policies and programs accurately and constructively. The College faculties represent the ethics and attend the professional ethics in the education. 4. Departments The Primary role of the department is to provide the academic excellence in all activities. The Departments and Head of the Department are perform their role and responsibilities initiated with the vision and mission of the college. 5. Non Teaching Staff In the administration non teaching staff plays crucial role in managing the day-to-day work. The assigned to non-teaching staff is to meet and accomplish operational and strategic objectives. The Institution has adopted the decentralisation and participative management in the process of academic and administration. The Top management gives generous freedom and flexibility to the Principal together with the academic council to lead all the academic activities of the college. They regularly meet and take necessary steps to formulate and implement the perspective plan of the institution. As part of quality improvement and quality initiative the institution and its concern IQAC and , UGC , College Development Committee and other statutory Committees continuously work on quality improvement. In the beginning of academic year all faculty members conduct a meeting and discuss the smooth functioning of the institution. Various committees are constituted and responsibilities

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Examination and Evaluation: For UG and PG courses the institute follows the guideline of Utkal University and UGC. UG is of three-year duration with Six Semesters and PG is of four semesters in two years. Each Semester has one Mid-Term examination. The odd semester start from June to November and the even semester from December to April. For the final semester the result is declared after the 40 days of completion of the sixth semester.
Curriculum Development	(i) Student enrolment in to Honours subjects is done strictly on the basis of (a) Merit (b) Choice (c) availability of seats. (ii) Use of ICT in Labs and smart classrooms. (iii) Teaching-Learning is strengthened through Department Seminars/Workshops/Invitee Interaction/Movie Shows. (iv) A Computer Laboratory provides a learning platform. (v) Improvement of teacher quality through latest Journals, e-resources, seminars and conferences. (vi) Evaluation of UG End-term scripts is done in a double examiner process. (vii) Performance of students is followed up through Placement, Alumni Association and verification of qualification by employees.
Teaching and Learning	Curricular developed and implemented for different UG and PG programmes have its local , regional , national implications and caters to the needs of the stakeholders . Since it is a semi-urban educational institution , there is a need to change the curricula on add on courses as per the need of the stakeholders focusing to employability and entrepreneurship to enhance the socio-economic standard of the facility as well to maintain parity with regional development . Add on courses also has been educated by the departments during the year . Syllabus are updated accordingly and intimated to students and in the website. The course outcomes are also reflected in

	the website for achieving excellency in maintaining of equity also . ICT are used in the learning system along with handnotes for slow learners.
Research and Development	Organized field studies, training session with experts from outside • Organized placement related activities • Complementing teaching with workshops and visiting the institutes of excellence • Inviting subject experts Showing short films and videos on the subject • Collaborative teaching
Library, ICT and Physical Infrastructure / Instrumentation	Online teaching during this year pandeamic significantly captures the LM system in connecting to all the stakeholders of the system College has a support system and use WEBEX CISCO licensed linked copy for all participant to sit in one link , where a teacher can put his best effort for a long hour to teach in one session .Personality development programs are organized at different levels for holistic development of students. ICT enabled 04 classrooms with interactive teaching are optimally used for student centric teaching. The college has 42072 text books with 2145 reference books including 43 no.s of regular jouranls , inflibnet, . Library automation ,barcoding of books for easy issue and retun of books at the counter, on ICT mode. Ramp facility for differently abled students,. Library is open for all researchers, students ,boarders even in holidays .. The college has 74.428 acreas of land where Library is spread over 355.11 sq mt. area with computer browsing facility, news paper Journal reading facility etc and contains with e- contents and e-resources .Physical infra streucture is covered with well designed hi-tech rooms, library,, hostel,canteen , administrative blocks ,laboratory,indoor stadium , Gymnasium,etc.
Human Resource Management	HRMS is managed and operated by Govt. of Odisha , where all leaves,CCR,service book,loan statements, PAR for each employee. Along with this, college manage LMS platform for all despatch and incomeing letters and it is managed through web.
Industry Interaction / Collaboration	The students of department of Chemistry visited the Britannia

	Industry and studied the different parameters of preparations. Contents used hygienic condition. Safety measures. Packaging. Etc. They provide detailed flow chart of the processing unit. Department of zoology visited CIFA for fresh water aquaculture procedures. The students learned to handle the PCR unit. Preparations of DNA the procedure of pearl culture was explained by the expert members of the CIFA. Besides that the culture process of different edible fishes. Crabs etc was also explained. The preparation of fish food and eradication of pathogenic species. Maintenance of culture pond. Etc were also demonstrated. The study of aquarium and its management were also explained by competent persons. The basic knowledge help the students to explore the field of pisciculture. The student from Commerce visit regular basis to the industries in the industrial estate and areas of Khordha.
Admission of Students	The admission process of students is managed by Govt. Of Odisha through student Admission Management System (SAMS).e-ad mission is compulsory in all 3 degree college of Odisha. It ensure single window system for admission throughout the state of Odisha. Complete automation of the admission process is prepared and released on line by Govt. Of Odisha. It includes online application. Publication of merit list for admission. Vacancy position. Issue of intimation, etc. Any type of query is addressed by the committee which provides the helpline toll free number as well as mail id. Reservation for meritorious students belonging to ST, SC, OBC. Defence quota, Sports, NCC, Guides and Scout,etc is carried out as per the Govt. Policy. Subjects are allotted after the counselling for students is over.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	SMART software is used for entoire student examinmation process. examination fees are collected through online (SBI-e-collect) and all other process of examination like admit card, allotment of seats, mid term results, trem end results are managed by this

	software and results are out after proper verification with this software.
Planning and Development	e-governance • Implementation of e-governance has done through HRMS and PIMS. • Finance and Accounts : Implementation of e-governance Accounts has done through CAPA. • Student Admission and Support : Implementation of e-governance for Students Admission has done through SAMS. • Examination : Implementation of e-governance Examination System partially done to generate student data base, issue of admit card and publication of result, issue of Mark Sheet Certificate.
Administration	HRMS and LMS are the platform used in Adminstration to record CL/EL (all leaves), CCR,Loan statements,PAR etc for assessment of teachers . In Accounts CAPA soft ware provided by Govt. of Odisha for all financial transactions and audit is used . Internal audit and external audit are made every year and compiled . student afairs like Admission, TC, Hostel etc are managed by SAMS , a software provided by Govt. of Odisha .
Finance and Accounts	Internal audit system: At the beginning of the session the Principal forms an internal committee to carry out the audit work for total expenses and income for the financial years. They make audit for the entire expenditure occurred during the year. They complete audit before the final audit conducted by the external auditor. External audit of the college account is conducted annually by the local fund audit, State Govt. and A.G. audit. It includes verification of details of collection from students/outsiders as well as from the State Govt., UGC, Central govt. in the form of grants/aid and expenditure incurred under different heads as per budget allocation, along with verification of stock register for different purchase/ procurements. The audit by Chartered accountant is also done at different time as and when required.
Student Admission and Support	The admission process of students is managed by Govt. Of Odisha through student Admission Management System (SAMS).e-ad mission is compulsory in all 3 degree college of Odisha. It

ensure single window system for admission throughout the state of Odisha. Complete automation of the admission process is prepared and released on line by Govt. Of Odisha. It includes online application. Publication of merit list for admission. Vacancy position. Issue of intimation, etc. Any type of query is addressed by the committee which provides the helpline toll free number as well as mail id. Reservation for meritorious students belonging to ST, SC, OBC. Defence quota, Sports, NCC, Guides and Scout,etc is carried out as per the Govt. Policy. Subjects are allotted after the counselling for students is over.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NIL	NIL	0
2017	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	computer training programme	computer training programme	08/11/2016	08/11/2016	24	38
2016	RESEARCH METHODOLOGY	Nill	26/10/2016	26/10/2016	58	Nill
2016	Nill	GST-A MILESTONE IN INDIA	10/09/2016	10/09/2016	Nill	21
2016	PROJECT WRITING	Nill	15/11/2016	Nill	37	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE(ECONOMICS)	1	08/09/2016	05/10/2016	28
REFRESHER COURSE (ENGLISH)	1	10/01/2017	30/01/2017	21
ORIENTATION (ODIA)	1	12/12/2016	16/12/2016	5
REFRESHER COURSE(PHYSICS)	1	10/03/2017	25/03/2017	16
REFRESHER COURSE(PHYSICS)	1	22/02/2017	14/03/2017	21
REFRESHER COURSE(CHEMISTRY)	1	22/02/2017	14/03/2017	21
REFRESHER COURSE (ECONOMICS)	1	31/01/2017	20/02/2017	21
[View File]()				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers attend conferences / workshops, promote to conduct reasearch and encourage to take PG class for career growth.Prananath Co-operative Society, Term Insurance, Co-operative Store, Annual increment and pay revision for management faculties, Rehabilitation scheme for dependant of employees who die while in service, GPF EPF, gratuity are major statutory welfare schemes	Prananath Co-operative Society, Term Insurance, Co-operative Store , need based advance is provided, Concessional admission to children of support staff, Presentation of Two set of dress to class four employees	Red Cross, Student's safety insurance, Co-operative store, , Anwesha -talent search programme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit system: At the beginning of the session the Principal forms an internal committee to carry out the audit work for total expenses and income for the financial years. They make audit for the entire expenditure occurred

during the year. They complete audit before the final audit conducted by the external auditor. External audit of the college account is conducted annually by the local fund audit, State Govt. and A.G. audit. It includes verification of details of collection from students/outsiders as well as from the State Govt., UGC, Central govt. in the form of grants/aid and expenditure incurred under different heads as per budget allocation, along with verification of stock register for different purchase/ procurements. The audit by Chartered accountant is also done at different time as and when required and appointed by the govt. of Odisha . The audit compilation is made every year and submitted to the government for clarification . No outstanding amount of advances are left without any adjustment aginst the respewctive employee. so, internally , the advances cases have been minimised and the works are conducted direct linked to the finanance rules , Government of Odisha .

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

412500

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Utkal university	Yes	Departments
Administrative	Yes	Utkal University	Yes	COMMITTEE OF THE COLLEGE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

-Parent support on regularity in attending classes -PTA support the policy of the management and take participation -PTA some times inform on outreach programme to organise -

6.5.3 – Development programmes for support staff (at least three)

- support in empowering for computer wroks - support to staff in welfare fund for desceased and needy staff - support in implementing system for PAR to enahance capacity

6.5.4 – Post Accreditation initiative(s) (mention at least three)

-Instate infrastructure of science Laboratory with more modern equipment -waste management system renovated -more out reach programmes in the departments -modification in add on courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	EXAMINATION AUTOMATION	Nill	Nill	Nill	56

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
JHIA AMA RATNA	17/04/2017	17/04/2017	72	17

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
for energy preservation , college has taken intitiation towards change the old system of using bulkbs and lights and used CFL and LED bulbs to minimise the load (electricity) and use alternate sources as open sources like more lighting on more windos and doors in the rooms for free lighting s.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	3	3	Nill	60	financial inclusion socio-economical	yes	17

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
ETHICS AND VALUES	10/09/2016	The important human values which are expected in all human beings,

irrespective of whether they are employees or not in whichever profession or service, are maintained in the college like : • Right Conduct – Contains values like self-help skills (modesty, self-reliance, hygiene etc.), social skills (good behavior, good manners, environment awareness etc.), ethical skills (courage, efficiency, initiative, punctuality etc.) and Ownership. , for which many teachers of the college are the proud of the entity for their contribution. • Peace – Contains values like equality, focus, humility, optimism, patience, self-confidence, self-control, self-esteem etc. are properly maintained in the college since a long for which teachers and staff are more interested tom join here those have some positive contribution . YRC , NCC,NSS ,Rovers and rangers are the major platforms to train and aware on these affairs. • Truth – Contains values like accuracy, fairness, honesty, justice, quest for knowledge, determination etc. Governance mechanism, and accuracy in maintaining the accounts , non-discrimination among staff and students are maintained without any problem ., • Peaceful co-existence – Contains values like psychological (benevolence, compassion, consideration, morality, forgiveness etc.) and social (brotherhood, equality, perseverance, respect for others,

		environmental awareness etc.) • Discipline – Contains values like regulation, direction, order etc are properly maintained as per the direction of Governing Body.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
YOGA WELLNESS	15/11/2016	15/11/2016	86

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. SABUJA BAHINI 2. PLANTATION EVERY YEAR MINIMUM TO 1000 3. AFORESTATION SUSTIANABILITY WITH DEPT. OF FOREST, GOVT. OF ODISHA 4. POLLUTION FREE CAMPUS (PARKING VEHICLE OUTSIDE THE CAMPUS) 5. WASTE MANAGEMENT AND RAIN WATER HARVESTING BY THE STUDENTS 4.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES 1. Installation of Wi-fi on Campus Context: The college had broadband connection back in 2010 as a part of student Academic Management System. Two lines were provided by BSNL. In 2011 we got 10 connections from BSNL under NMEICT. The service however, was indifferent. This prompted us to go in for a local Internet Service Provider ORTEL. This time the connection was on fibre optic lines with 1 mbps bandwidth. Since most of the communication was internet based, distribution of lines to different sections affected bandwidth and there were plans to add capacity with a completely wireless platform for internet access. Practice: The college was negotiating with different ISPs for wi-fi installation when Reliance Telecom gave an offer under their corporate social responsibility to the educational institution of the state. The college showed keen interest in getting the network installed on campus. After due diligence the organization completed installation in record time of 02 weeks. Evidence of Success: Access to internet on wi-fi was an instant hit both with the students and the employees of the college. Any one with a smart access device could log in without hitch. Social media has become quite popular among the students resulting in Whats App groups and facebook pages. Academic information is scaled up with the installations of Joinet wi-fi. Problem encountered : i. A few of the computers in the college are of an earlier generation hence do not have built-in wireless modems. ii. The college is planning to add 4G access devices and to update the older generation computers to solve the problem encountered. 2. Study Centre of Odisha State Open University Objective : It has been a usual experience that need based subjects or courses to be opened in the college have encountered many hurdles. Application from the college, recommendation of the High Power Committee of the Department of Higher Education, Permission for recognition from the Government and affiliation from the University are a long drawn process. Hence, the students can be provided with a viable alternative with the open university mode. Context: In the above scenario and With the recommendations of the NAAC Peer team for cycle-I and the Autonomy Extension Expert Committee, the College negotiated with the Odisha State Open University (OSOU) for a Study centre. The university offered to open a study centre subject to availability of staff and office accommodation. The college provided the necessary services and the study centre for the programmes were inaugurated. Classes of 2 hours each adding up

to 32 credits for Diploma and 16 credits for certificate courses are taken on Sundays and holidays. Semester system and Home assignments are built-in features of the course. Online feed back is regular and effective. Practice: Out of 13 options in Certificate and Diploma course there are students in the following 12 courses. The option available for UG students as skill-based add-on courses are as follows : S.N. Programmes offered Course Code 1 Diploma in Management DIM 2 Diploma in Computer Application DCA 3 Diploma in Cyber Security DCS 4 Diploma in Rural Development DRD 5 Diploma in Journalism and Mass Communication DJMC 6 Diploma in Disaster Management DDM 7 Diploma in Accounting DIA 8 Diploma in Functional Hindi and Translation DFHT 9 Diploma in Odia Language and Communication DOLC 10 Certificate in Communication Skill CCS 11 Certificate in Translation (English-Odia) CIT 12 Certificate in Geriatric Care CGC Evidence of Success: For a start, there are 42 students in various courses in this session. 10 members of faculty are engaged in taking classes. This practice gives a different perspectives to the teachers. Teachers training and orientation classes for the teachers are offered by OSOU. Problems There has to be grater advertisement of the value addition for our students with these courses. This can be solved during the initial counseling of UG/PG students. The model of training programmes and earning additional credit should be replicated in other HEIs for the benefit of students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.pnautonomouscollege.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Plantation programme named Banamahosthava in the first week of July in every year. 2-Student participate in campaigns " Adopt a tree" 3- Awareness about deforestation. 4- Swachha Pakhwada – Cleanliness Drive 5- Plastic free Campus. 6. "Smruti"- former employees meet. 7. Anwesha"- search for talent State Level Prizes:- 8. PRANANATH SANMAN- It is presented to the eminent persons and noted scholars for their outstanding contribution to the field of education and social reform 9. PRANANATH SANGEET SAMMAN- It is presented to the eminent musicians, dramatists and singers of the state. 10. MANJARI DEVI AWARD- It is presented to distinguished scholars for their profound contribution to the field of literature (novel, short story, poetry, criticism, drama and children's literature) 11. In view of the above importance our college decided to adopt the hill site with following objectives.- 12. Banning of Polythene 13. Improvement of environment through water conservation, cleanliness, awareness, audiovisual show and patha pranta sabha 14. Plantation Drive 15. Organize regular camps by Y.R.C., N.S.S., N.C.C., Rovers Rangers. Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. The diversity in India is unique. Being a large country with large population. India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people professes all the major religions of the world. To represent our Indian culture, on the eve of our college annual gathering we organize a traditional and cultural song , debate competition and Paika Akhada show. In this competition students wore the different attire representing the different districts , religions and cultures. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society.

Provide the weblink of the institution
https://www.pnautonomouscollege.in/

8.Future Plans of Actions for Next Academic Year

Under the able guidance of the Principal Dr. Ch. P.K.Das the research ambience in the college has to be enriched with freedom/facilitation for conducting research on self-chosen topics or for Ph.D . Especially the young faculty members are to be encouraged to apply/secure sponsored research projects(both from Odisha government and ICSSR and Other funding Agencies). The Principal has established Network Resource Centre for facilitating such research activities. In order to inculcate research culture, many departments have started dissertation/project work at UG/Master level with the help of this centre. To promote research, college has propsed to establish Multidisciplinary Centre for Advanced Research and Studies by inviting Researchers and professors with overseas experience . The online systems is still in design phase for IQAC wherein the faculty/student and other stake• holders can share views, read notifications, update their profile data, submit feedback and participate in several IQAC initiatives. All the teachers/students have been sensitized through a series of lectures on understanding, publishing databases such as SCOPUS, web of Science, Indian Citation index and several other databases. The training has been in terms of citation details, sourcing information, e-books, e-journals and research papers. College has provided access to e-journals within campus and remote login feature for off-campus uses. The college has earmarked fund for article processing charge enabling publication in reputed journals by paying the article processing charges. In terms of the increase in number of publications, the average over last 5 years indicates ~10 increase in number of publications. In another step to strengthen the research culture, the Principal has approved and empower the PG/UG students for research skills and increase the research outcome of the college. The faculty members and the students have been made aware of the measures of the quality research, ethics, various databases, e-resources and IPR through a series of extension lectures at college level through library as well as faculty/department level. Adoption of "BARUNEI HILL", heritage site :- The college has initiated steps and has adopted Barunei Hill site for maintaining cleanness, Eco-friendly atmosphere, Tourist friendly ambience etc. Being a reputed historical place (related to Paika Bidroha) this site bears high value and a centre of attraction for the people of Odisha and the country as a whole. In view of the above importance our college decided to adopt the hill site with following objectives.- 1.-Banning of Polythene 2-Improvement of environment through water conservation, cleanliness, awareness, audiovisual show and patha pranta sabha 3- Plantation Drive 4. Bio-diversity conciousness activities by Sabuja Bahini Further the college has planned to Open new PG courses like M.Com. Msc -Applioed Geology, MA in English , and Education . Steps is to be taken to complete the Indoor stadium and initiative will be taken to construct a new boys hostel in the campus.